

**Sri Padmavathi Medical College & Research Centre &
Sri Kanchi Kamakoti Peetham, Sri Sri Jayendra Saraswathi Amruta Mahothsava
Multi-Specialty Hospital, Tirupati**

(A Joint Venture & Collaborative Project of)
Sri Kanchi Kamakoti Peetham (SKKP) &
Sri Venkateshwara Institute of Medical Sciences, Health,
Medical Education & Research (SVIMS HMER) Foundation;
Regd. Office: Shri Mahapoduka Mandapam
Sri Rama Krishna Marg; Vinayaka Nagar
Tirupati– 517 507; Andhra Pradesh
Tele – Fax: (0877) 2233375

Email id: <skkp_tpt@yahoo.co.in>; www.skmhospital.org

**Consolidated List of Staff – Teaching & Non-Teaching required for a Teaching Hospital with 300
beds and a Medical College with 100 annual admissions for First year only**

S. No	Name of the Subject	Professor	Associate Professor / reader	Assistant professor	Senior Residents	Tutor/ Demonstrator/ Junior Residents	Remarks/ Notes
I	Management & Administrative Posts						Medical College & Hospital
1.	Principal / Dean cum Professor	1	0	0	0	0	Minimum qualification & teaching experience as per MCI – for all teaching post
2.	Medical Superintendent cum Professor	1	0	0	0	0	
3.	Deputy Medical Superintendents	0	0	0	4	0	Optional, not an MCI requirements; MBBS with PG or PG diploma in Hospital Administration; OPD-1; IPD-1; Diagnostic-1; 24x7-1

4.	Hospital Administrators	0	0	0	4	0	Optional, not an MCI requirements; Non-Medical Hospital Managers with PG degree or Diploma or MBA in Hospital Administration; 1; 1. Hospital Supportive Services (Kitchen, Laundry, MRD with CAU & Computerization; , CSSD,BMW)-1; 2. Hospital Engineering Services; all associated Engineering 3. Stores & Inventory Hospital Central Stores ,Purchases & Inventory management; 4. HR management –	
		2	0	0	8	0	2 Professors are MCI requirements	
5.	PAs & PSs and Clerical staff	PA/PS-1+OS-1+Academic-1+Admin—1+other Misc. 2; Graduate with general administration or minimum BBA or MBA = Total 6						Degree or Diploma with experience in Hospital / Medical Colleges; BBA, MBA, BCA, CA, B.Com, M.Com; MBA Finance etc.,
6.	Accounts & Finance	CA-1 (Part time or full time); Accountant-3 (one exclusively for salary)+ Cashier-1+ Clerk -1 for Bank works; minimum B.Com / M.Com- Total = 6						
7.	Academic Registrar	Academic Registrar – 1 (Medical) Academic Officer-1 ; BBA/MBA						
S. No	Name of the Subject	Professor	Associate Professor / reader	Assistant professor	Senior Residents	Tutor/ Demonstrator/ Junior Residents	Remarks/ Notes	
II	Hospital /Clinical Staff	0	0	0	0	0	Medicine & Allied subjects	
8.	Emergency & Casualty; Accident & Trauma	0	0	1	4	0	Medical Jurist & *MBBS with DA, D.Ortho, etc.,	
9.	General Medicine	1	1	2	4	8		
10.	Respiratory / Pulmonary Medicine (Tb& Chest)	0	0	0	1	0	*MBBS with DTCD / DD / DPM / DCH etc., with one year experience in a Teaching Hospital preferable for Sr. Resident in respective subjects	
11.	Dermatology / Skin	0	0	0	1	0		
12.	Psychiatric Medicine	0	0	0	1	0		
13.	Pediatric Medicine	0	1	1	1	2		
14.	General Surgery	1	1	2	4	8	Surgery & Allied subjects	
15.	Orthopedic Surgery	0	1	0	1	2	*MBBS with D.Ortho / DO / DLO / DGO / DA /DMRD/ DPM&R etc., with one year	
16.	Ophthalmology /Eye	0	0	1	1	1		

17.	ENT / ORL	0	0	1	1	1	experience in a recognised Teaching Hospital preferable for Sr. Resident in respective subjects
18.	Obstetrics & Gynecology	0	1	1	2	2	
19.	Anesthesia	0	1	1	2	0	
20.	Radiodiagnosis	0	1	1	2	0	
21.	Physical Medicine & Rehabilitation	0	0	1	2	2	Optional;
22.	Dental Surgery	0	0	1	1	0	
23.	Hospital Service Labs – 24Hrs	0	0	0	0	0	
	Clinical Biochemistry	0	0	1	0	1	1. M.D Biochemist-1 2. M.Sc. (Medical) Sr. Lab Tutor Demonstrator-1 3. B.Sc., Lab Technician -2
	Clinical Pathology	0	0	1	0	1	4. M.D Path.-1 5. MBBS DCP -1 6. B.Sc., Lab Technician -2 7.
	Clinical Microbiology	0	0	1	0	1	8. M.D Micro-1 9. M.Sc. (Medical) Sr. Lab Tutor Demonstrator -1 10. B.Sc., Lab Technician -2
III	Medical College	0	0	0	0	0	Pre & Para -Clinical Subject
24.	Human Anatomy	1	1	2	0	4	
25.	Human Physiology	1	1	2	0	4	
26.	Biochemistry	1	1	1	0	4	
27.	Pathology	0	1	1	0	1	** Either Prof. or Assoc. Prof for the first year;
28.	Microbiology	0	1	0	0	1	MBBS with DCP/ DMM/ DFM as well as Non- Medical M.Sc /Ph.D etc., with one year experience in a recognised Medical College- preferable for Asst. Prof. / Tutor demonstrators in respective subjects
29.	Pharmacology	0	1	0	0	1	
30.	Forensic Medicine	0	0	1	0	1	** Either an Assoc. Prof or Asst. Prof
31.	Community Medicine	0	1	0	0	1	
	Total Teaching staff in	5	14	23	28	46	For first year only

	Hospital & Medical College					
IV	Nursing Staff - Hospital	Senior Nursing staff: Nursing Superintendent-1; Deputy Nursing superintendent -2; Asst. Nursing Superintendent-4; Nursing Sisters: OT Nurses – 3; ICU Nurse – 9; Casualty – 3; Labour & NICU 3 Special Nursing Staff: OT Nurses – (4x3) 12; ICU Nurse – 15; Casualty – 6+3; Labour & NICU 3+1; Staff Nurses: OPD – 12; Ward/ IPD- 100				For 300 beds – Total Nurses - 175
V	Non-Teaching Technical Staff - Hospital					Teaching Hospital & Medical College
1.	Medical Records Department cum Central Admitting Unit	MRO – 1 ; Statistician -1 (deputation from SPM Dept.); Coding Clerk - 1 Record Clerk –2; Daftaries – 2; Peon – 2; Steno Typist-1				MRO & Asst. MRO; qualified and computer operators (BCA / DCA Preferable)
2.	Hospital Pharmacy & OPD Dispensary	Chief Pharmacist -1 (B.Pharm); Pharmacist – for dispensary -4 (D.Pharm); Pharmacist for main Hospital Pharmacy – Asst. Pharmacist-2 (D.Pharm);				Pharmacy Licence
3.	Central Stores (non-Medical Stores)	Chief Stores Manager – 1 ; Asst. Stores Manager -2; Stores – Stockiest cum Computer operator-1 ; Stores Attendant -2 Store keepers for various departments- with DCA or BCA. BBM – Total 15 Nos;				Qualified and or experienced Stores personnel are preferable; BBM/MBA with Store s management
4.	Central Sterile Supply Department (CSSD) / Theatre Sterile Supply Unit (TSSU)	Matron -1; Staff Nurse-2; CSSD Technician -2; CSSD Technical Asst.-2; CSSD Attendant 2 ; Sweeper- 1				Qualified and or Experience in CSSD /TSSU is highly preferable
5.	Senior Grade Technicians for Hospital	ECG cum Echo/ Treadmill Technician- 2+1; Endoscopy Technicians -2; dressing room compounder- 2; Plaster Technicians 1+1; Ophthalmic Assistants- 1; Optometrist-1; Audiometry Technician-1 (diploma); Speech Therapist – 1 (degree); OT Anesthesia Assistants / Technicians; 6 ; X – Ray Technician – 4; sample collection room (venepuncture clinic)-2; Dark room Asst. -2 ; Dental Technicians- Dental Mechanics-1 (DDM)-1 & Dental Hygienist (DDH)-1; TOTAL: 27				Proper diploma or degree in the concerned subject with or without experience and or fully experiences Senior Technicians are preferable;
6.	Senior Grade Technicians for Medical College	Total Nos. required: 10 Senior Lab Technician for all applicable Hospital & College departments and practical Lab) – B.Sc., MLT / DMLT with or without experience				

7.	Hospital Dietetic department / Hospital Kitchen & Canteen	Dietician – 1 ; Steward - 1; Chief Cook -1; Asst. Cooks -4; Stores – Stockiest cum Computer operator-1; Kitchen Attendant -4	Except- Qualified Dietician cum Nutritionist ; Private catering Agencies are encouraged to apply for Contact services
8.	Hospital Laundry	Laundry manager -1 ; Male Dhobi -2 ; Female-Asst. Dhobi -2 ;Stores – Stockiest cum Computer operator-1 ; Laundry Attendant -4 ; Tailor -1	Private Laundry / Housekeeping Agencies are encouraged to apply for Contact services
9.	Hospital Engineering Services / Central Workshop- (Common for Hospital & Medical College))	Biomedical Engineer -1; Biomedical / Electronic Technician- 1; Computer Software cum Hardware Engineer-1; Electricians – 6; Plumbers -2; Mechanical (Lift / Elevator) -2; Civil/ mason- 1; Painter cum Artist;-1+1; Carpenter-1; Fire prevention-2; AC & refrigeration machnics-2+1; Housekeeping-2+1; BMW technician-1; Automobile / Ambulance drivers with first aid -3+1 Gardener/ Horticulturalist; 1+1 ; Drivers cum Mechanics -3+1 ;	Qualified with Degree r Diploma or ITI Certificate with experience & proper licence to work; membership with profession associations appreciable;
10.	Hospital Housekeeping	On contract	Private catering Agencies are encouraged to apply for Contact services
11.	Security Staff	On Contract	
VI	Non-Teaching Technical Staff - Medical College		
12.	Central Library	Chief Librarian- 1; Dy.Librarian-1 ; Documentalist -1; Cataloguer – 1; Library Asst.- 1; Dafter- 1; Attendant Peon - 1	Qualified and experienced in Modern Library system - M.Lib & B.Lib, 1 each ; D.Lib or BCA 3; Clerk-1+Lib. Attendants;
13.	Central Photography	Photographer – 1; Artist – 1; Modeller-1 (Anatomy); Dark room Asst.1; Cataloguer – 1; Audio Visual Technician - 1; Attendant - 1	Diploma or ITI with experience; Private Digital Studios are encouraged to apply
14.	Medical Education Unit	Stenographer -1 ; Computer operator – 1; AV Technician ; Photographic cum Artist -1	
15.	Animal House	Veterinary Officer – 1 ; Animal Attendant – 2 ;Technician for Animal operating room -1 ; Sweepers – 2	Veterinary officer on Part time
16.	Morgue/ Autopsy room staff	Stenographer cum computer operator-1; Mortuary room Technician-1+1; Mortuary van driver-1; Attendant-1+1; Class IV – 2;	

Eligibility and Experience Criteria – As per MCI for all teaching post

Salary & Remuneration – At par with any other private or semi-government medical colleges in the country